



Minutes October 19th, 2001 Business Meeting

Location: Johnson County Soil and Water Conservation Building 550 E. Jefferson (same as State Rd 44) Franklin, IN, in the 2nd floor Conference room

Members Present: Irv Goldblatt, Larry Stout, Cele Morris (*for Tim Sutherland), Becky McKinley, Andrew Harrison (*for Eric Torok), Bruce Nielsen, Michael Macklan, Jim Sparks, Dan Pusey, David Mockert, Lisa Gehlhausen, Roger Koelpin, Mike Wood (*for Mike Andrews), Phil Worrall, Bob Weaver, Jill Saligoe-Simmel
(* denotes official proxy)

Guests: E.J. McNaughton, Charley Hickman, Joyce West, Don Homan Jr., Mike Klepper

1. (1:10-1:25 pm) Meeting called to order, quorum is achieved. Introductions / introduction of new Council members / approval of July 20, 2001 meeting minutes (Mike M. moved to approved, Dan 2nd, motion carries); review of August 15, 2001 Executive Committee meeting minutes
2. (1:25 – 1:40) IGIC incorporation
 - a. Status of Articles of Incorporation (Mike M. moved for exec comm. To sign as appropriate, Irv 2nd, motion carries) Barnes and Thornburg's Elaine Waterhouse-Wilson has offered pro-bono services to IGIC.
 - b. Next steps toward not-for-profit status – start process once incorporated, there is a 9 month window for the application, IGIC can let others know we are in the application process but cannot represent itself as a not-for-profit until our application has been approved; approval will be retroactive to our application date for tax purposes.
 - c. **Discussion Item** – Contract for Executive Director of IGIC / proposed (Dan) changes to officer structure – need to address description of E.D. position for Council and structure changes on Executive Committee; ability for paid position; etc. What do we feel will best meet our needs? We need to build that infrastructure into the Articles of Inc. Action items – review current by-laws, id areas needing change, and make fold over at same time. Should make provision for any staff for the Council. Executive committee will follow up to make any recommendations for changes.
3. (1:40-1:55 pm) IGIC Financial Report – Jill gave a report on behalf of Eric T. detailing past income and expenses, including grants administered by others on behalf of INGISI/IGIC, and projections for the upcoming year (attached). The

- Polis Center holds the account for IGIC that should have a minimum balance of \$6,352.90. Polis is in the process of confirming the account balance and preparing for the transfer of funds back to IGIC.
4. (1:55-2:00 pm) IGIC Chairman activities report
 - a. National CADD Conference 8/1/01
 - b. NSGIC Annual Conference 9/8-11/01
 - c. ILRC Board Meeting 9/18/01
 - d. IMAGIS Board Meeting 9/19/01
 - e. Presentation to Governor's Technology Group 10/4/01 (Rog and Jill)
 - f. CIRCL Strategy Committee 10/18/01
 - g. Gaining Ground Conference 10/24/01 (upcoming)
 - h. Indiana High Performance Government Summit 11/6-7/01 (upcoming)
 - i. ILRC Communities at the Crossroads Conference 11/13/01 (upcoming)
 5. (2:00-2:20 pm) Standards and Recommendations Committee - Larry S. gave a report on the status of draft standards and potential future standards development.
 - a. **Decision Item** – ratification of statewide Scale and Accuracy Standard recommendation (Mike M motion to approve, Dan P 2nd, motion carries)
 - b. Plan for review and approval of upcoming Projections and Coordinate Systems Standard recommendation – Standards Committee will seek approval at February IGIC meeting for Projections and Coordinate Systems upon more extensive review regarding projection issues for imagery data
 - c. Feature metadata standard – committee will seek approval to release for public comment at February meeting
 - d. Upcoming ideas for standards and/or guidance documents
 - i. Metadata exchange
 - ii. Data exchange
 - iii. Addressing
 6. (2:20-2:30 pm) Break
 7. (2:30-2:50 pm) I-Team – Bruce N. gave a presentation on the I-Team process and our report submitted to the Governor's Office, Chief Information Officer, and FGDC.
 - a. Statewide GIS Strategic Planning & I-Team Report - status = report submitted to Governor, Indiana CIO, and FGDC
 - b. **Review and Discussion** -
 - i. Framework inventory – the Data Sharing committee will develop the strategy for extending the inventory to the local level and presenting such at the GIS conference
 - ii. Strategy / expansion of I-Team / legislative involvement (?) – need to reiterate IGIC members comprise the core of Indiana's I-Team and foresee a more active role for each Council member. Framework data “focus groups” will be established and facilitated by Data Sharing Committee members and Council members. We will be actively seeking to expand the membership of Indiana's I-Team. (note – this brought up the need for more PR for IGIC).
 8. (2:50-3:05 pm) National States Geographic Information Council (NSGIC)
 - a. Conference report

- b. Upcoming funding opportunities (NASA grants, FGDC Cap Grants)
 - c. **Decision Item** – Renewal of NSGIC membership for 2 exec. committee members (Larry S moved, Dan 2nd, motion carries)
- 9. (3:05-3:15 pm) **Discussion Item** - Homeland Defense

Comments Dave M. should we add “safer” to vision? What can we do to be more pro-active on a statewide level to assist others with safety issues? We could develop a statewide homeland security strategy for GIS. ListServ discussion thread on Home Security (ideas, opportunities, etc.) – make contact with State Homeland Security task force recently appointed by Gov (chaired by Lt. Gov) to offer assistance of IGIC (Jill and Phil W).
- 10. (3:15-3:25 pm) 2002 GIS Conference report
 - a. Dates / Tentative Agenda
 - i. **February 27, 2002, 4-7pm Council Meeting**
 - ii. February 28-March 1, 2002 Conference (tentative agenda attached)
 - b. Keynote speaker – Ron Matzner FGDC I-Team Liaison
 - c. Status of registration management, expenses and legal items – IGS is reviewing materials to act as conference manager (registrations and account) for the conference
 - d. Activities and events planning
- 11. Council publicity – Jill – IGIC has an on-line new release site that we can utilize more fully than we have in the past; Bob W – we could get on Indiana Business Week program (Phil – we could tie incorporation as n-f-p into press release/story line); Rog and Dave M – work on press releases and contacts; we will actively solicit all IGIC members to distribute Conference materials / announcements to their own organization’s newsletters, ListServes, etc.
- 12. (3:25-3:40 pm) **Status Report** – Parcel Numbering Ruling (Rog) – State Tax Board willing to open dialog on technical level; may be no opportunities currently for changes, however there is reasonable expectation to begin dialog on future considerations/actions; demonstration planned for how GIS provides locational information for parcel data; Larry S, Roger K, Dave M will follow-up on behalf of IGIC. (counties currently using parcel numbering standard - Vigo, Delaware, Elkhart, LaPorte, St. Joseph, Union, others? Howard, Allen, Porter starting) (Joyce West (guest) offered to provide history of parcel numbering standard or other information to IGIC as needed)
- 13. (3:40-3:45 pm) **Status Report** – Statewide Data Gateway and e-Map Indiana project proposal – awaiting review and approval from the Indiana Department of Transportation
- 14. (3:45-4pm) Set next meeting dates for next calendar year
 - a. February 27, 2002, 4-7pm
 - b. Tentative, 9-12pm (ideas: overlap IGIC business meeting with INGISI 9:30-11am business, 11-12:00/30 INGISI reports, etc.)
 - i. April 26 (north – Lafayette?)
 - ii. July 26 (Indy)
 - iii. October 25 (south)
- 15. (4:05pm) Adjourn

IGIC Financial Statement 10/19/01

	Date	Income	Expenses	Net Income	Projected Income	Projected Expensed	Projected Net Income
Indiana GIS 2000 Conference (income and expenses split 50/50 with IKO)	3/5-6/00	\$16,285.00	\$10,932.10	\$5,352.90			\$0.00
INGISI support for Indiana GIS 2000 Conference	3/5-6/00	\$1,000.00		\$1,000.00			\$0.00
IDEM reallocation of funds unincumbered by FGDC 1999 CAP grant	9/17/01	\$800.00		\$800.00			\$0.00
IDNR reallocation of funds unincumbered by FGDC 1999 CAP grant				\$0.00	\$1,000.00		\$1,000.00
INDOT reallocation of funds unincumbered by FGDC 1999 CAP grant	9/17/01	\$130.00		\$130.00			\$0.00
MCHH reallocation of funds unincumbered by FGDC 1999 CAP grant	9/17/01	\$400.00		\$400.00			\$0.00
FGDC 1999 CAP Metadata Grant (administered through Watershed Research)		\$70,500.00	\$70,500.00	\$0.00			\$0.00
FGDC 2000 CAP Metadata Grant (administered through IUPUI- University Library)		\$18,550.00	\$18,550.00	\$0.00			\$0.00
IDEM IGIC Strategic Planning Grant (administered through The Polis Center)				\$0.00	\$6,000.00	\$6,000.00	\$0.00
				\$0.00			\$0.00
ILRC Data Clearinghouse Strategic Assessment Grant (administered through The Polis Center)		\$17,500.00	\$17,500.00	\$0.00			\$0.00
FGDC 2000 Support Grant (administered through Watershed Research)	7/1/00	\$6,000.00		\$6,000.00			\$0.00
INGISI Metadata Buttons	3/1/00		\$365.00	-\$365.00			\$0.00
Indiana GIS 2000 Conference Door Prizes	3/5-6/00		\$75.00	-\$75.00			\$0.00
Web development	7/99 - 7/00		\$1,500.00	-\$1,500.00			\$0.00
Conference	3/5-6/00		\$350.00	-\$350.00			\$0.00
Newsletter Printing and Mailing	7/99 - 7/00		\$500.00	-\$500.00			\$0.00
Travel (Washington D.C. Geodata Forum)	7/1/00		\$1,000.00	-\$1,000.00			\$0.00
Council Development (misc. activities / IGIC reception / NSGIC dues)	7/99 - 7/00		\$2,225.00	-\$2,225.00			\$0.00
NSGIC Dues (5 Exec. Comm. Membership)	10/01 - 10/02			\$0.00		\$1,500.00	-\$1,500.00
Indiana GIS 2002 Conference (est. 250 paid @ \$125/ea)	2/2/01			\$0.00	\$31,250.00	\$23,000.00	\$8,250.00
INDOT Data Clearinghouse Grant	10/01-9/03			\$0.00	\$68,000.00	\$68,000.00	\$0.00
NASA/RACNE Remote Sensing Workshop Grant	2/2/01			\$0.00	\$5,000.00	\$5,000.00	\$0.00
NASARACNE Remote Sensing Small Grant Program	?			\$0.00	\$20,000.00	\$20,000.00	\$0.00
FGDC CAP Cooperating Groups Grant	1/2/01			\$0.00	\$10,000.00		\$10,000.00
Newsletter Printing and Mailing	10/01 - 12/02			\$0.00		\$1,000.00	-\$1,000.00
		\$131,165.00	\$123,497.10	\$7,667.90	\$141,250.00	\$124,500.00	\$16,750.00